



## SKILLS EVALUATION SCORING GUIDELINE

### Purpose

The purpose of this guideline is to provide the evaluator(s) with a guide to aid in establishing consistency in scoring or rating the trainee when using the operator skills evaluation form.

### Scoring Options and Definitions

**Exceeds Expectations** - Performance clearly exceeds expectation for defined task. Operator has demonstrated **proficiency** in performing and or describing the steps or the process for performing assigned task that **exceeds listed expectations**.

**Meets Expectations** - Performance clearly meets expectation for defined task. Operator has demonstrated **the skills necessary** in performing and or describing the steps or the process for performing assigned task that **meets listed expectations**.

**Less Than Expectations** - Performance is clearly less than expectations for defined tasks. Operator **has not** demonstrated **the skills necessary** in performing and or describing the steps, or the process for performing assigned task. **Operator will need additional time to practice this task to obtain the necessary skill level.**

**Well Below Expectations** - Performance is clearly well below expectations for defined tasks. Operator cannot demonstrate the skills necessary in performing and or describing the steps, or the process for performing assigned task. **Operator will need additional training to obtain a better understanding and to develop the necessary skill level for this task.**